

GURNARD VILLAGE HALL ASSOCIATION Health and Safety Policy Statement

Gurnard Village Hall Association recognises its duty to comply with the *Health and Safety at Work etc. Act 1974*. Gurnard Village Hall Association will, as far as is reasonably practicable:

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| 1. | Provide adequate resources to maintain health and safety. |
| 2. | Carry out risk assessments and review them when necessary. |
| 3. | Provide and maintain systems of work which are safe and without risk to health. |
| 4. | Establish arrangements for the use, handling, storage and transport of anything including substances provided for use in the hall, which are safe and without risk to health. |
| 5. | Provide volunteers & users with such information, instruction, training and supervision as is necessary to secure their safety and health at work and that of others who may be affected by their actions. |
| 6. | Carry out health surveillance, where required. |
| 7. | Ensure that all machinery, plant and equipment is maintained in a safe condition. |
| 8. | Make adequate provision and arrangements for welfare facilities at work where required. |
| 9. | Keep the hall safe and ensure that access and egress are safe and without risk. |
| 10. | Monitor safety performance to maintain agreed standards. |

The duties of volunteers and users are to:

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| 1. | Take reasonable care of their own health and safety, and that of others who may be affected by their acts or omissions at work. |
| 2. | Co-operate with others to fulfil our statutory duties. |
| 3. | Not interfere with, misuse or wilfully damage anything provided in the interest of health and safety. |

To ensure that this policy is effective, we will:

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| 1. | Review it annually, or on significant changes in our business. |
| 2. | Make any such changes known to volunteers and users alike. |
| 3. | Maintain procedures for communication and consultation between all volunteers and users on matters of health, safety and welfare. |

Signed:

Name & Role:

Date: