

GURNARD VILLAGE HALL ASSOCIATION Fire Safety Policy Statement

Gurnard Village Hall Association recognises its duty to comply with the *The Regulatory Reform (Fire Safety) Order 2005* with respect to fire prevention and fire safety for all volunteers and users. Gurnard Village Hall Association will, as far as is reasonably practicable:

1.	Ensure compliance with all relevant legislation.
2.	Carry out regular fire risk assessments and review them when necessary.
3.	Liaise with the Local Fire and Rescue Service when necessary
4.	Identify and implement reasonably practicable measures to control risks from fire
5.	Provide volunteers & users with such information, instruction, training and supervision as is necessary to ensure familiarity with evacuation procedures and fire fighting appliances.
6.	Implement an annual survey and service of all fire fighting appliances
7.	Ensure that all machinery, plant and equipment is maintained in a safe condition.
8.	Ensure fire safety information is posted in a conspicuous place.
9.	Ensure emergency escapes are kept clear operational and well signed.
10.	Display an evacuation plan to include all fire fighting appliances & escapes

The duties of volunteers and users are to:

1.	Take reasonable care in all activities having due regard at all times to fire risk.
2.	Co-operate with others to fulfil our statutory duties.
3.	Not interfere with, misuse or wilfully damage anything provided in the interest of fire safety.

To ensure that this policy is effective, we will:

1.	Review it annually, or on significant changes in our business.
2.	Make any such changes known to volunteers and users alike.
3.	Maintain procedures for communication and consultation between all volunteers and users on matters of fire safety and welfare.

Signed:

Name & Role:

Date: